

Minutes of Sandbach & District u3a Trustees Meeting
held at 9.30am Monday 18 November 2024

Item		Action
1	Present: Kate Ashcroft, Linda Bilsborrow, Alan Casey, Jenny Haines, Barrie Hacking, Stuart Naylor, Paula Reilly Cooper, Ken Talbot Apologies: Gillian Curtis, Moira Egan, Alice Holmes, Keith Saywell, Linda Williams	
2	Minutes of October meeting Corrections: Item 7: P2, line 1 – renewal date should read renewal reminder. Item 10 c: Paula to action, not Barrie Matters arising Item 7: agreed to change the renewal reminder to 15th July rather than 14th.	
3	AGM Action Plan A group of volunteers will substitute for Alan while he is away early next year. Barrie will collate electronic responses by 17th Feb We agreed to leave the timing of the face to face AGM (9.30 am, followed by the members meeting) as it is.	
4	Planning for Group Leader working lunch on 8th February Possible focus for the meeting included: • Health & safety policy and updated risk assessment form • Welcoming new members into groups • Avoiding cheque payments where possible, plus guidance on using Paypal • Find out what group leaders might want to discuss. The meeting should be run mostly as an opportunity for discussion rather than as a presentation.	Paula
5	End of season figures for bowls groups Paula presented the financial figures for each bowls group, with finances for summer and winter meetings combined to a single figure. All bowls groups are well above meeting the 50% of costs threshold; all except one group are at 80% or above, and one group has broken even. The total loss for 8 bowls groups was £2287, with an average loss of £286. For groups that meet weekly these figures are in line with many of our other interest groups. Looking to the future, Bowls 9 will be moving to Haslington, where the charges may be higher. Cheshire East is likely to increase its charges for the use of the Town Hall and possibly the bowling greens. We agreed to keep bowls groups finances under review and to reconsider arrangements (fees and numbers of groups) if costs do increase significantly.	Stuart
6	Update on website management and development There was a very positive response to the website meeting, with five volunteers willing to undertake training and be involved in website management. All the necessary information for the AGM will be available for uploading to the website before Alan departs in January.	Alan

7	Finance The finance report was accepted.	
8	Membership update a) The report was accepted. b) Members are lapsed automatically if they don't renew their membership, apart from group leaders. Barrie doesn't get any notification if a GL does not renew. He will therefore need to go through the GL list in October before members are lapsed. c) Barrie has modified the u3a application form; this will be passed to the website review group. JP and KN from the RUG group are working on a new membership pack. The library laptop is set up and working. There are instructions with it, which Barrie will check. It will be useful to monitor how much it is used in the library. The library desk has a membership number and password to enable any user to login.	Barrie Barrie Barrie
9	Update on groups JH has stepped down as bridge group leader, so Linda B will write to thank him for his contribution. We have been asked by the Town Hall to confirm times when bowls groups have a tea break. This is to enable the Town Hall kitchen to be used by another group during the day. There may be a trolley for refreshments for bowls groups. This may raise some logistical problems, as well as potential health and safety issues with food preparation. Paula will check exactly what the requirements of bowls groups are, and Paula and Moira will follow this up with Town Hall staff. Kate will check whether the arrangement will also apply to members meetings.	Linda B Paula Moira Kate
10	Trustees admin b) We agreed to renew the Zoom subscription for a further year.	Stuart
10	AOB a) Kate to confirm dates of members meetings with the Town Hall b) Kate to scan in (with help from Linda B) lyrics to Christmas carols so they can be projected onto the screen at the December members meeting. c) 15 members attended and responded positively to the first RUG meeting. Issues discussed included - length of tenure of trustees on the committee - the new members welcome pack - the possibility of setting up an Outlook group (similar to WhatsApp) - total beginners groups for some activities e.g. bridge - welcoming new members into a group - offering lifts - smaller groups for the new members welcome meeting - more groups at weekends Some of these will become future agenda items.	Kate Kate
	Meeting closed at 11.15 am. Next Trustees meeting on Monday 16th December at 09.30 am	