

Registered Charity No: 1105144



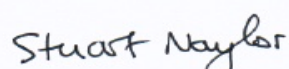
## U3A Trustees Meeting held on 15<sup>th</sup> August 2022

### Held at Wesley Centre, Sandbach

		ACTIONS
	Meeting commenced at 9.30 PRESENT: Stuart Naylor, Barrie Hacking, Paula Reilly-Cooper, Alice Holmes, Alan Casey, Kate Ashworth, Keith Saywell and Sue Jones	
1.	APOLOGIES: Linda Bilsborrow, Sharon Ginnis, Richard Thorne, Linda Williams and Jenny Haines	
2.	<b>Minutes of July Meeting and Matters Arising</b> <b>Item 8 – Matters Arising</b> – should read ‘Book Group Fiction 1’ <b>Item 5 – Publicity Leaflet</b> – Remove member’s name and instead put ‘Linda contacting member who can identify the lady in the photo’ Barrie has ordered 1,000 copies of the publicity leaflet ready for sign up day. <b>Item 9 – New Members Coffee Morning</b> – Agreed to change the date for the coffee morning to 10 October. Stuart to liaise with Sharon and let Barrie know details so invites can be sent out. <b>Item 10b – Copyright licensing Authority</b> – Keith confirmed that Richard and him were in the process of organizing this.	Stuart/Sharon/ Barrie  Keith/Richard
3.	<b>Final update on plans for members sign-up day on 24 August</b> Sue confirmed that 7 members had volunteered for sign up day. Agreed Sue would print out copies of the members monthly meeting speakers to be available at sign up day. Kate to send list to Sue. Paula to email GL’s with details. Stuart said that there should be a longer lead time, perhaps 3 months, to set up a planning group for any future sign up days, as most of the work for this one had fallen on Paula’s shoulders. He asked Paula and Sue to compile a report after the event detailing the planning required to run a sign up day. Agreed committee members should be at Wesley Centre by 9 a.m. to help arrange furniture.	Kate/Sue  Paula  Paula/Sue
4.	<b>Proposed changes to Code of Practice at the 2023 AGM</b> After discussion it was agreed to have a new Finance section. Bring forward in September meeting the modifications to go to AGM, subject to approval by the treasurer. Agreed any expenditure of over £50 needs approval by two trustees.	Stuart b/f Sept
5.	<b>Third Age Trust AGM</b> Stuart had circulated a paper sent by West Cheshire u3a regarding proposed resolutions of the Third Age Trust at their AGM. They asked u3a Sandbach to join them in rejecting several ordinary resolutions. After discussion, the trustees agreed to abstain from voting at the Third Age Trust AGM.	

6.	<p><b>Fees Working Group Follow up</b></p> <p>It was agreed that the Fees Working Group should re-convene in 2024. It was felt that this would give those groups not making 50% of their costs, time to see what impact their suggested changes made during 2023. Stuart to inform Alex and Louise of this decision.</p>	Stuart
7.	<p><b>Group Co-ordinator Oral Report</b></p> <p>Paula said there would be a new paid instructor for Pilates. Group Leaders have been asked to sign a licence agreement with the Methodist Church. Photography has moved to the Masonic Hall.</p>	
8.	<p><b>Finance Monthly Update</b></p> <p>As most groups haven't met during July and August this has affected the finances. The reserves are slightly underfunded but membership renewals should offset this. All group payments need to be entered before the end of August but there are still a few still outstanding. It was suggested that Richard contact these GLs direct to remind them. Paula said fees for groups with paid instructors were being slightly increased.</p>	Richard/Keith
9.	<p><b>Membership Update</b></p> <p>Barrie said 100 members renewed on first two renewal days with 60 on the 3<sup>rd</sup> date. It was thought that more members would renew on sign up day. First Aid Course: Barrie said 25 people have enrolled on the first course. Agreed to run a second course in the Spring. Advertise this at the sign up day.</p>	Barrie
10.	<p><b>Trustees' Admin including</b></p> <ul style="list-style-type: none"> <li>a) <b>Calendar &amp; information update</b> – Sue to extend calendar to end of 2023</li> <li>b) <b>Trustee Terms of Office</b> - Stuart circulated a paper for information only.</li> <li>c) <b>Decision whether to renew Zoom subs for groups</b> At present there are two zoom subscriptions – one for Trustees and the other for groups. Agreed both these should be renewed for 12 months.</li> <li>d) <b>Library box</b> – the box is checked twice weekly by Barrie and Sue will call in regularly.</li> <li>e) <b>Treasurer handover</b> – The Trustees formally thanked Richard, in his absence for all his support and advice over the years and wished him well for his future.</li> <li>f) <b>Sandbach Partnership</b> – Ongoing with nothing to report at present.</li> </ul>	Sue  Stuart/Treasurer
11.	<p><b>Any Other Business</b></p> <p>Stuart said he had been approached by a member who has hearing difficulties. Stuart has discovered that a personal induction loop can be linked to a person's hearing aid, which enhances the sound. He asked the Committee's approval to purchase one for £52.99. This was agreed. This will be trialled by another member before it is used generally.</p>	Stuart
	The meeting closed at 11.24	

Signed



Date 17.10.22