

## **Sandbach & District u3a Trustees: documents for meeting on 17 January 2022**

### **Item 3 Reaffirm current policy re Covid**

Our current policy is to follow government advice and rules but not go beyond them. Government regulations have not altered significantly since our last meeting. This agenda item is to allow discussion if any Trustees wish to do anything other than reaffirm our current policy.

### **Item 5 a) Group co-ordinator report**

Bowls 9 – Winter – Should have started bowling at the Town Hall on the 12<sup>th</sup> January, unfortunately the bowls sessions were cancelled as the building had to be closed for a deep clean after a member of staff had tested positive for covid.

Scrabble – were hoping to be able to go meet again in Lightley Court, but the reopening has been delayed because of the surge in covid cases so the group has decided not to meet until the venue is available again.

Music Appreciation – Geoff Harrop doesn't feel that he's able to continue leading the group at the moment and as the venue isn't currently available the group will be suspended for the remainder of this year.

It's unclear at the moment whether Geoff will be able to continue as GL next year, but this is something which we'll look at when putting next year's programme together.

Dance Fit 2 and Zumba 3 – these new groups have now started and the longer waiting list for Zumba has been eliminated, so there are now places available.

Dance Fit 2 is testing the new PayPal option for the payment of group activities and all seems to be going well so far.

A number of groups have cancelled their January meetings because of the surge in covid and the vulnerability of their group members, but the majority have continued as normal.

Sandbach Park – Lower Green – an application has been submitted to Sandbach Town Council by Sandbach Partnership on behalf of Sandbach Park Bowls Club and Sandbach Park Steering Committee for a grant of £11,500 for a "green" toilet for the lower green. Although a grant has been applied for the installation costs will need to be met separately, with contributions from the "users" of the green. If the proposal is approved this will benefit our Bowls groups, 2, 3, 7 & 8.

### **Item 5 b) Group Leaders' lunch**

#### **Sandbach and District u3a Group Leader's Lunch February 2022**

#### **The Organisers and Committee of Sandbach and District u3a**

invite all current group leaders to a buffet lunch on  
Saturday 26th February 2022 at 12.00pm at  
Crewe Golf Club, Haslington, CW1 5TB.

*The buffet will offer five or six choices of main course,  
including a vegetarian option, plus a selection of desserts.  
Lunch will be preceded by a short u3a update.*

**Please let us know if you're able to attend as soon as possible, but by Friday 11<sup>th</sup>  
February at the very latest.**

Please email your response to:

### **Item 6 Finance update**

## 6 a) Finance Report for December 2021

### Balances at end of month

Account Name	Dec-21	Nov-21	Diff.
NatWest Current Account <sup>*1</sup>	£11,456.79	£17,964.56	£6,507.77
NatWest Business Reserve Account	£26,636.83	£26,636.60	£0.23
PayPal	£50.46	£187.88	£137.42
Cash in hand <sup>*2</sup>	£673.90	£1,149.90	£476.00
Total	£38,817.98	£45,938.94	£7,120.96

\*1 – Current Account Balance excludes unrepresented cheques. There are no outstanding cheques

\*2 – Some groups are not entering/incorrectly entering data on SWISH making this figure slightly inaccurate

### General Notes

- NatWest complaint resolved – awarded £250 compensation
- Only 1 group leader has failed to update SWISH as at year end
- Total balances in December are not a true reflection of finances;
  - Outstanding costs are just over £6.6k with £600 outstanding for 2020/21
- Group Surplus/Deficit
  - Non-venue groups – Year to date surplus of £1,233, equating to around 66% of forecast total annual income
  - Venue groups – Year to date **deficit** of just over £4,300, which includes £3,200 outstanding venue costs
  - Paid Tutor Groups – Year to date surplus of £1,297, which includes £715 outstanding venue costs and £2,155 outstanding tutor fees

### Issues Outstanding

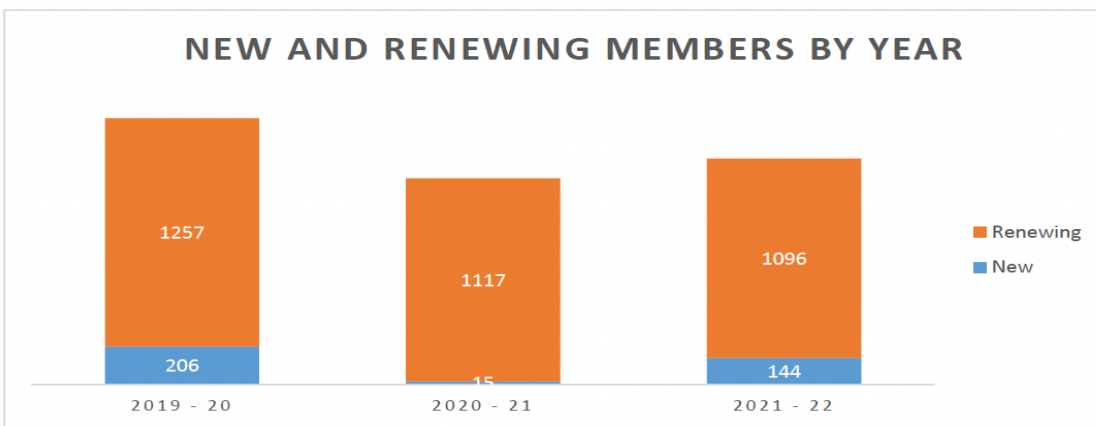
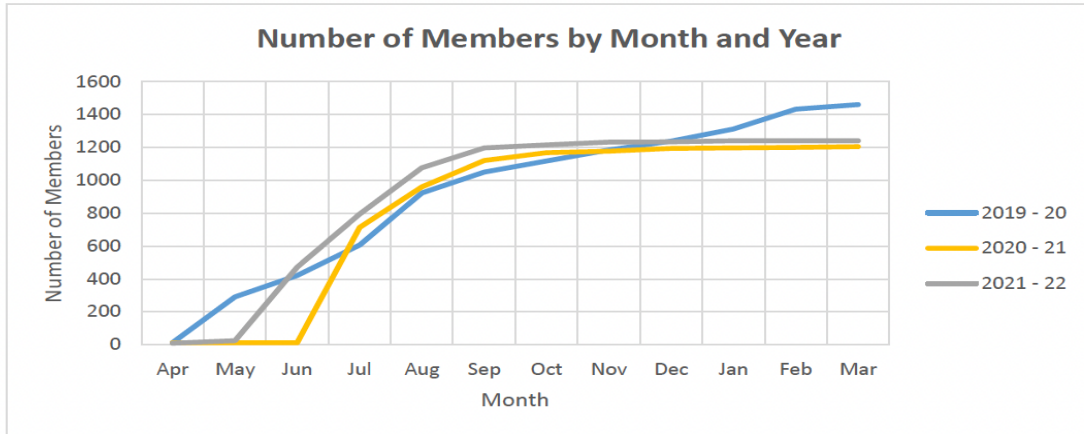
- Masonic Hall Invoice
- Town Hall Charges/Invoicing – Meeting request?

### Post Month End update

- All Tutor costs have been paid to 31<sup>st</sup> December 2021
- 4 venues have outstanding costs of £2,505 (Masonic Hall £2,100)
- As of 7<sup>th</sup> January 2022 the NatWest current account balance is £7,504 reducing to £5,673 once all outstanding costs are paid and Cash in Hand banked

## Item 7 Membership update, January 2022

**January 2022**



	2019 - 20	2020 - 21	2021 - 22
New Members	206	15	144
Renewing Members	1257	1117	1096
Not Yet Renewed	163	0	1
Total No of Members	1463	1132	1239
%Renewed	86.87	76.35	96.82
Change from previous year	16	-331	107
Total No as % of previous year	101.11	77.38	109.45
Renewed Online	412	555	457
% Renewed Online	32.78	49.69	41.70
Joined Online	90	13	88
% Joined Online	43.69	86.67	61.11
Renewed / Joined Manual	958	566	696
Left	24	20	25
Lapsed	163	326	70
Re-Activated			8

No. of New Members since last New Member Morning Invitation

**29**

**Item 8 a) Calendar update**  
**SANDBACH U3A CALENDAR 2022 JANUARY – DECEMBER 2022**

<p><b>JANUARY 2022</b>  <b>3<sup>rd</sup></b> Dr Karen Castle  (Members Meeting)  10 – 12noon  Sandbach Town Hall  <b>12<sup>th</sup></b> Library desk open  9.30 - 11.30  Kevin Dean  <b>17<sup>th</sup> Trustees Meeting</b></p> <p><b>26<sup>th</sup></b> Library desk open  9.30 - 11.30  Lesley Farrar  <b>31<sup>st</sup></b>  <b>Insurance Renewal due</b>  <b>Tanya Audas</b></p>	<p><b>FEBRUARY 2022</b>  <b>7<sup>th</sup></b> Roger Browne  (Actor, Singer, speaker,  musician, composer, and  writer)  (Members Meeting)  10 – 12 noon  Sandbach Town Hall  <b>9<sup>th</sup></b> Library desk open  9.30 - 11.30  14<sup>th</sup> Boundary Mill Colne  <b>21<sup>st</sup> Trustees Meeting</b>  <b>23<sup>rd</sup></b> Library desk open  9.30 - 11.30  <b>26<sup>th</sup></b>  Group Leaders briefing &amp;  lunch at Crewe Golf  Club.</p>	<p><b>MARCH 2022</b>  <b>Reminder:</b>  <b>Swish team website re-</b>  <b>view due</b>  <b>7<sup>th</sup></b> u3a Showcase  Performances, displays  and exhibitions by our  own groups.  (Members Meeting)  10 – 12 noon  Sandbach Town Hall</p> <p><b>9<sup>th</sup></b> Library desk open  9.30 - 11.30  <b>21<sup>st</sup> Trustees Meeting</b>  <b>23<sup>rd</sup></b> Library desk open  9.30 - 11.30</p>	<p><b>APRIL 2022</b>  <b>4<sup>th</sup></b> Michael Moore  East Lancashire Railway  talk)  (Members Meeting)  10 – 12 noon  Sandbach Town Hall  <b>13<sup>th</sup></b> Library desk open  9.30 - 11.30  <b>Stuart</b>  19<sup>th</sup> Liverpool –Members  visit  <b>25<sup>th</sup> Trustees Meeting</b>  <b>27<sup>th</sup></b> Library desk open  9.30 - 11.30</p>
<p><b>MAY 2022</b>  <b>2<sup>nd</sup></b> Dogs for Good  (Charity set up to provide  assistance dogs)  (Members Meeting)  Sandbach Town Hall  10 May York Members  visit  11<sup>th</sup> Library desk open  9a.30 – 11.30  <b>16<sup>th</sup> Trustees Meeting</b>  25<sup>th</sup> Library desk open  9.30 – 11.30</p>	<p><b>JUNE 2022</b>  8<sup>th</sup> Library desk open  9.30 – 11.30  <b>20<sup>th</sup> Trustees Meeting</b>  22<sup>nd</sup> Library desk open  9.30 – 11.30</p>	<p><b>JULY 2022</b>  13<sup>th</sup> Library desk open  9.30 – 11.30  <b>18<sup>th</sup> Trustees meeting</b>  27<sup>th</sup> Library desk open  9.30 – 11.30</p>	<p><b>AUGUST 2022</b>  10<sup>th</sup> library desk open  9.30 – 11.30  <b>15<sup>th</sup> Trustees Meeting</b>  24<sup>th</sup> August Library desk  open  9.30 – 11.30  <b>26<sup>th</sup> insurance renewal</b>  <b>date</b>  <b>Kay Moston Morris</b></p>
<p><b>SEPTEMBER 2022</b>  14<sup>th</sup> Library Desk open  9.30 – 11.30  <b>19<sup>th</sup> Trustees Meeting</b>  28<sup>th</sup> Library Desk open  9.30 – 11.30  <b>24<sup>th</sup> insurance renewal</b>  <b>due Caroline Webster</b></p>	<p><b>OCTOBER 2022</b>  12<sup>th</sup> Library Desk open  9.30 – 11.30  <b>17<sup>th</sup> Trustees Meeting</b>  26<sup>th</sup> Library Desk open  9.30 – 11.30</p>	<p><b>NOVEMBER 2022</b>  9<sup>th</sup> Library Desk open  9.30 – 11.30  <b>21<sup>st</sup> Trustees Meeting</b>  23<sup>rd</sup> Library Desk open  9.30 – 11.30  <b>27<sup>th</sup> insurance renewal</b>  <b>due Jenny Bull</b></p>	<p><b>DECEMBER 2022</b>  14<sup>th</sup> Library Desk open  9.30 – 11.30  <b>19<sup>th</sup> Trustees Meeting</b>  28<sup>th</sup> Library Desk open  9.30 – 11.30</p>

JANUARY 2023	FEBRUARY 2023 6 <sup>th</sup> AGM Followed by Members' Meeting	MARCH 2023	APRIL 2023

**Item 8 c) Fastfind**

**Register your McMurdo FastFind 220 PLB**

Registering your Personal Locator Beacon is required by law in most countries. Registering is very important because should your beacon ever be activated, it is how Search and Rescue Teams will know who you are, and contacts provided may be able to supply information about your specific travel plans. In the absence of this information, it may take longer for a search-and-rescue operation to begin.

Once you have received your programmed Personal Locator Beacon, the owner is required to register their PLB with the Cospas Sarsat website to add their device to the International Beacon Registration Database (IBRD). To register your device, you must provide your unique Beacon HEX ID number, which can be found on your PLB and box. Use the links below to register your device:

Country Registration: <https://406registration.com/>

UK customers can register at the link above, or register directly with the Maritime & Coastguard Agency: <https://www.gov.uk/register-406-beacons>

I think this is just contact information regarding the device rather than who to contact in an emergency – I would therefore recommend we use the generic chair or secretary email for this. Once we agree on this I will adopt the decision for both of our devices.