



**SANDBACH AND DISTRICT U3A**  
**U3A Committee Planning Meeting 17/2/20**

<b>1</b>	<p><b>PRESENT</b> Arnie Laing, Kevin Dean, John Banyard, Alan Casey, Barrie Hacking, Alice Holmes, Pam Thomas, Paula Reilly-Cooper, Sam Boardman, Stuart Naylor, Don Rickards</p> <p><b>APOLOGIES</b> Sandy Boyle</p>	
<b>2</b>	<p><b>MINUTES</b> of 20/1/20 were accepted as a correct record and signed. They will be posted on the library noticeboard and the website.</p>	Sam, Alan
<b>3</b>	<p><b>MATTERS ARISING</b>  St Mary's Hall has been booked from 10am for <b>National U3A Day</b> on June 3<sup>rd</sup> and the Ukulele Group has been asked to perform for half an hour from 11am on the Cobbles. Those table top exhibitors at the March Showcase Event will be asked if they could also display their work inside St Mary's Hall on National U3A Day.</p> <p>Details of how to book Social Events on SWISH will appear in the next Diary Updates.</p>	Pam  Kevin
<b>4</b>	<p><b>COMMUNITY EVENTS/ SUPPORT</b>  <b>Dementia Friendly Sandbach:</b> Arnie has served twelve months on the committee and a replacement is sought from a U3A committee member who could give time to this worthy cause. Some entertainment will be provided by the Ukulele Group and singers at an event on 15<sup>th</sup> April.</p> <p><b>Health and Wellbeing:</b> It may be that the U3A can be represented at the event in the Wesley Centre on Saturday 2<sup>nd</sup> May.</p> <p><b>Pen Pals for Local Care Home Residents:</b> As mentioned in the National Newsletter, members of the Writing Group and perhaps other interested parties will be able to take part in this activity.</p>	
<b>5</b>	<p><b>TREASURER'S REPORT</b>  There is a healthy balance in the current account and a balance of £272.49 has been left in the Pay Pal account to allow for any refunds that might be necessary. John has now been added as a signatory but correspondence is still going to the previous treasurer and John is still unable to access on-line banking. It was agreed that a formal complaint seeking compensation should be made to the bank in view of the time taken to make necessary changes to signatories etc. Alan and John are to be authorized as contacts for Pay Pal and for on-line banking.</p> <p>The Treasurer team list will be updated when these changes have been made.</p> <p>Table Tennis tables were purchased at £773.94 from a different supplier thus saving £42 on the previous quote.</p> <p>It was suggested that we might pursue obtaining a card machine for payments and the National U3A Treasurer will be contacted to see how best to proceed.</p>	John

6	<p><b>MEMBERSHIP SECRETARY'S REPORT</b></p> <p>New membership cards for next year have been printed at a very reasonable rate. It was noted that the percentages for those renewing and joining on-line have increased and this is likely to be even more the situation in the coming years. A minor wording modification to the monthly table showing year on year statistics will be made from next month.</p>	
7	<p><b>PROGRAMMES AND VENUES</b></p> <p>Sign Up Day was confirmed as being on 26<sup>th</sup> August 2020 and the Wesley Centre has been booked.</p> <p>Some leaders have been looking at alternative venues in order to reduce costs. All group leaders will be asked to submit dates and venue requirements by the end of May so as to secure venues for next year. An e-mail will be sent out by Paula in March.</p>	
8	<p><b>GROUP CO-ORDINATOR'S REPORT</b></p> <p><b>Travel Group:</b> After the initial talk on Croatia on Friday 21<sup>st</sup> February details of the next talk will be publicised when the new subject is known.</p> <p><b>Summer Bowls:</b> GL has arranged for Bowls 9 to move from the Limes to Haslington CC , whereas Bowls Group 8 has asked to return to the Lower Green, Sandbach Park.</p> <p><b>Circus Skills:</b> Group is busy practising for Showcase Event on 2<sup>nd</sup> March after which the group will hopefully continue for several more weeks working around Peter Duncan's commitments.</p> <p>A member of the group has appeared in "Yours" magazine as a case study and there may potentially be an opportunity for an article in TAM magazine.</p> <p><b>Tai Chi:</b> The group may have to discontinue if the paid instructor is unable to renew his accreditation.</p> <p><b>South Cheshire Market Towns Trail:</b> Three members have volunteered to help with Way Marking but it is uncertain whether they will be needed.</p> <p><b>Table Tennis:</b> The new tables have been well received and talks are ongoing to improve the facilities at the venue.</p>	
9	<p><b>DISRUPTIVE BEHAVIOUR OF MEMBER</b></p> <p>The committee was disappointed to hear of an incident prior to Christmas of unacceptable behaviour at an event. The member concerned has already been spoken to regarding previous incidents and given a written admonition.</p> <p>It was now felt necessary to send a final written warning from the committee in line with Section 5(iv) of the Constitution regarding the possible termination of their membership, should any further adverse reports be received.</p>	
10	<p><b>SWISH</b></p> <p>The Social Events system is running well and the possibility of extending this to account separately for events within groups, such as field trips in Geology, is being considered. Currently, group leaders cannot edit banking reports and therefore cannot correct errors once they have been entered, but a SWISH process to reconcile entries with the bank statement is now in operation and a change will be implemented to facilitate banking reports being amendable up to the point of being reconciled.</p> <p>Web Integrate has reported problems experienced by another U3A when efforts to increase their capacity for sending bulk emails resulted in some of their emails being interpreted as spam. Investigations are proceeding.</p>	

<p><b>11</b></p>	<p><b>MEMBERS MEETINGS</b></p> <p>St Mary's Hall has been booked from 9am for the Showcase Event on March 2<sup>nd</sup>. There will be 9 table top exhibitors around the perimeter and entertainment from 10am to 11.30am from the following groups: Ukulele, Country Dancing, Guitar, Choir, Tai Chi, Play Reading and Circus Skills.</p> <p>Details of the talks for April and May (at the Town Hall) are on the website and it is hoped that the attendance will be higher than at recent Members Mornings.</p>	
<p><b>12</b></p>	<p><b>DIARY UPDATES &amp; NEWSLETTER</b></p> <p>In addition to details of the various excursions, the upcoming Showcase Event, the Come &amp; Sing Day and the Quiz will be advertised.</p> <p>Other points include the North West Ambulance Service, Pen Pals for those in Care Homes and the article in 'Yours' magazine about Circus Skills.</p> <p>Details will be given about booking Social Events using SWISH and a hyperlink for members to receive the monthly Newsletter from the Third Age Trust.</p>	<p>Kevin</p>
<p><b>13</b></p>	<p><b>SOCIAL EVENTS</b></p> <p>These are on the website and the new SWISH booking system is making things easier and is working well. A new trip to Chester Races, with the opportunity for ladies to dress up, has been planned.</p> <p>The Waverley steamer is back in commission and two coaches will be booked when the date, possibly in June, is finalised.</p>	<p>Alice</p>
<p><b>14</b></p>	<p><b>AOB</b></p> <p>A small group of committee members will start to look at the new constitution considering what changes are needed if this is to be adopted by Sandbach U3A.</p> <p>The chair reminded those members of the committee due to finish their term of office to consider whether they wished to seek re-election in order to continue next year and to state their intentions well ahead of the next AGM.</p>	<p>Stuart, Pam, John</p>
<p><b>Next meeting - Monday March 16th</b> <span style="float: right;"><b>9.30 Sandbach Enterprise Centre</b></span></p>		

Signed ..... Date .....