

The Old Municipal Buildings,
19, East Street,
Bromley, BRI IQE



Telephone: 020 8466 6139
website: www.u3a.org.uk
email: national.office@u3a.org.uk

22nd November 2013

TO ALL BUSINESS SECRETARIES

Enclosed are the following:-

- A flyer advertising next year's U3A event at the Royal Institution which will take place on **Monday 24th March**. As usual, the programme looks fascinating and I am sure we will sell out. Tickets will cost £20 and we are accepting applications immediately, even though we may not have the tickets until early next year.
- Two sets of information for our National Summer Schools in 2014. The dates are:-

Monday 14th July to Thursday 17th July at Harper Adams University

and

Monday 18th August to Thursday 21st August at the Royal Agricultural University.

Extra copies can be downloaded from the events and competitions section in the members' area of the national website or obtained from the National Office. I hope you and your members find the range of courses on offer interesting and appealing and we look forward to receiving your applications.

Anybody who attended a summer school last year will be pleasantly surprised that the costs have been reduced by over 9%. We have been able to do this because we are in receipt of a generous grant from **The Educational Foundation for Learning**. We are very grateful for this and hope that it may enable more members to consider attending.

There will be a final mailing for 2013 around the beginning of December.

Lin Jonas
SEO/Company Secretary
GM/11/13

U3A Explores Science at the Ri

Monday 24 March 2014 at the Royal Institution of Great Britain,
21 Albemarle Street, London W1

Programme

- 1.30pm Audience arrives
- 2.00pm Introduction by Barbara Lewis, (Chairman of The Third Age Trust), who will act as chair for the afternoon
- 2.05pm **Helen Czerski** **'Bubbles: the bath and beyond'**
Physicist Helen Czerski will explore how the humble bubble is much more than a frivolous toy found in the bath and in champagne glasses. These little pockets of gas in liquid are the hidden physical heroes of our everyday world. Come and learn about why bubbles are so special and how they contribute to medicine, weather, taste and much more.
- 2.40pm Question and answer session (10 minutes).
- 2.50pm **Elizabeth Stokoe** **'The conversational racetrack'**
Social psychologist, Elizabeth Stokoe, will talk about an analogy to understand our interactional encounters: the 'conversational racetrack'. She will describe how conversation analysts work scientifically with recordings of talk and then discuss her own research. Finally, she will show how she has used this empirical work to underpin practitioner communication training using the 'Conversation Analytic Role-play Method'.
- 3.25pm Question and answer session (10 minutes).
- 3.35pm Tea and coffee (35 minutes).
- 4.10pm **David Whitmore** **'Biological clocks, light and what happens in a cave?'**
Each cell in our body seems to know the time of day. In some of the species we study, especially most types of fish, we find that not only does each cell have a clock, but they can also directly detect light. UCL chronobiologist David Whitmore will explore how cells and tissues can detect light, why each cell would want to know the time of day, and what does this mean for animals that live in caves?
- 4.45pm Question and answer session.
- 4.55pm Close.

Places are limited. Admission is by ticket only at £20 each including refreshments. We cannot give refunds but may be able to offer your ticket to any waiting list if you are unable to attend.

Applications can be sent immediately. Tickets will be sent out from January.

Please apply in writing to:

The Third Age Trust, 19 East Street, Bromley, Kent BR1 1QE enclosing a 2nd class stamp for up to 4 tickets or a large letter stamp if you require more (maximum 15 tickets per applicant) and a cheque made payable to The Third Age Trust.

Please note the order of speakers has not yet been confirmed.



A National Event open to all U3A Members - Our 16th Annual Summer School

**SUMMER SCHOOL AT HARPER ADAMS UNIVERSITY, NEWPORT nr TELFORD
Monday 14th July to Thursday 17th July 2014**

Please book early

ANCIENT CIVILISATIONS OF THE AMERICAS

Tutor: Maria Chester

Why study the cultural history of the Americas? We will find out together after travelling with our imagination thousands of years back to the remote New World where the most fabulous civilisations developed and vanished. Two regions were the cradle of advanced civilisations: Mesoamerica and Peru. From Mesoamerica we will study the Olmec, the Maya, the Toltec and the Aztecs. From Peru and its surroundings we will explore the origin of astronomy in Chankillo and the oldest city in the Americas, Caral. We will study coastal cultures such as: Paracas, Nazca, Moche, and Chimu and follow Peruvian archaeologists in their quest and visit the tomb of “the Lord of Sipan”, where tons of gold were found. From the central Andes we will explore Chavin, Tiwanaku and Wari and finish with the Inca Empire, the greatest political achievement of the Americas until it was interrupted by the Spanish conquistadores.

Level of ability: This course is suitable for all.

Teaching style: Seminars with discussions. An optional reading list will be sent in advance.

CANAL HISTORY

The rise, decline and rise again of the canals

Tutor: Peter Brown

We will explore the history of the canals of England & Wales showing how and why they developed, the effects of railway and road competition and how they have been saved from closure. It will be extensively illustrated and include local case studies and visits to nearby interesting sites. We will also look at engineering aspects such as tunnels, aqueducts, locks and lifts in Britain and in Europe.

Level of ability: No prior knowledge necessary, but the course should appeal to all those interested in the history of the ‘industrial revolution’ and the vital contribution made by the canals. The course should also be of interest to boat owners and hirers who wish to know more about the network.

Teaching style: Mainly illustrated talks with discussion. Half-day outing to Longdon Aqueduct (the first iron aqueduct), guillotine locks (rare on a canal), Wappenshall Junction (a remarkably preserved inland port), and other local sites. **See additional notes on page 4.**

CINEMA HISTORY

Lights, Camera, Action! Celebrating 100 years of Hollywood

Tutor: Alan Coulson

Pioneer film makers moved to California in search of sunshine, cheap land and labour. They settled in Hollywood, a rural suburb of Los Angeles. Employing a variety of film extracts, interviews with key personnel and comments from film historians, we outline the birth and growth of American cinema; the evolution of the craft and technology of film production; the rise (and fall) of the ‘dream factories’; the ‘moguls’ who ran them and the directors, stars and technicians employed in them. We shall consider the glamour and the power struggles, the tension between culture and commerce and the eventual emergence of a new, more independent, generation of film makers.

Level of ability: Suitable for all. A love of films is the only pre-requisite.

Teaching style: Presentation of film extracts, interviews and commentary (about 2/3 of the time) with questions and discussion (about 1/3).

CREATIVE WRITING**Bestseller – or Man Booker shortlist?****Tutor: Maggie Smith**

Are you seeking a nudge to help you finish – or even to begin – your novel or memoirs? Spend three days exploring ways to experiment with novel and life-story writing. The course will include such aspects as plot, character, setting and style. We may even progress towards an ending, plus discussion of synopses and alternative ways to publish. Enjoy space and time for writing, sharing ideas, reading work aloud and gaining helpful feedback in a supportive setting. Feel free to bring work in progress and any books you have found useful.

Level of ability: Previous experience of writing will be useful. Laptops not required.

Teaching style: We work in large and small groups and alone, with brief tutor input, discussion, handouts and an opportunity for individual tutorials.

CURRENT AFFAIRS**Political and Social Studies****Tutor: Tim Bornett**

The course will concentrate on two themes A) How to develop and lead a discussion group relating to various topics for discussion. This will assist those who hope to lead and/or establish such a group. B) To discuss and debate relevant and salient topics of the day.

As the school is not until the summer of 2014 certain topics may arise nearer the time and there will be a two way process between students and tutor on a regular basis approximately 8 weeks prior to the school. However one topic could be which decade since 1960 has been most significant to you in terms of events, attitudes politics etc.? Approximately 20% of the course will be undertaken on A) above with approximately 80% on B).

Level of ability; Suitable for all who have an interest in current affairs, which you are encouraged to follow in the media prior to the course.

Teaching style: Student-centred with discussions in small groups with reporting back to the full group for more formal summing up, debate and occasionally a vote. Throughout the course, divergent views will be encouraged. Please do not hesitate to contact me at any time and bear in mind I will keep in regular touch once people have registered. **See additional notes on page 4.**

DRAMA THROUGH THE AGES**Tutor: Linda Shannon**

This course will concentrate mostly on British theatre and some of the changes brought about by playwrights and the times in which they lived. It will start, of course, with the Greeks and end in the 20th century; chronological but not comprehensive. Extracts from various plays will be read, and sometimes performed. We will look at various aspects relevant to each play: staging, language, costume & social etiquette, sub-plot, sub-text and more.

The titles of the plays will be confirmed in a letter. **See additional notes on page 4** for the possible selection.

Level of ability: An interest in the theatre is all that is necessary.

Teaching style: There will be introductory talks; pair and small group work and the opportunity to watch/listen to recordings. Background notes will be provided. It will not be necessary to read all the plays beforehand – photocopies of extracts will be used.

FRANCE**Regards sur la France d'aujourd'hui****Tutor: Louise Johnson**

I am a French native and I would like to share the love and knowledge of my country with you. We shall look at some aspects of French life today using recent newspaper and magazine articles, tapes, songs, quizzes etc. The course will be conducted in French and should help you to develop your language skills, while gaining confidence.

Level of ability: You should have a good level of French, ideally at 'A' standard if you are to benefit fully from the course. You should be able to understand written and spoken French and you will be expected to join actively in discussions in French. Please bring a bilingual dictionary and a short exposé in French on a French town or an aspect of French life which interests you. **See additional notes on page 4.**

Teaching style: My aim is to provide a relaxed atmosphere while offering an interesting and worthwhile content. I like to promote understanding and communication in French in an active, varied and fun way.

LATIN**A toe in the Tiber – a quick dip into the Latin language****Tutor: Angela Parkes**

Latin is a language as dead as dead can be; it killed the ancient Romans and now it's killing me! Do you have memories of being assailed with 'mensa, mensa, mensam' at school and wondering whatever this Latin language was about? Did you perhaps not have the chance to learn Latin and wish you had? This course aims to provide a relaxing yet at the same time rigorous and fairly intensive introduction to a language which has so greatly influenced our own and others, aiming to show how Latin works, looking at grammar and sentence structure. Don't expect to remember everything, but hopefully, in the short time available, you will have learnt enough to be able to pursue Latin on your own or with a group in U3A or elsewhere.

Level of ability: No previous knowledge of Latin is required but anyone who was bombarded with '*amo, amas, amat*' etc in long-distant schooldays might find the odd memory returning and will hopefully find that the learning approach has changed somewhat! Some previous experience of language learning, for example, French, will be a help but is not essential.

Teaching style: Tutor explanations and presentations, combined with full participation of the group both as individuals and in groups, depending upon numbers.

PHILOSOPHY**An introduction to Philosophical Metaphysics****Tutor: Ed Link**

This is an introduction to metaphysics which is probably the most abstract branch of philosophy. Metaphysics covers fundamental concepts of human existence. Such things as identity, reality, causality and that which exists. A closely related issue is that concerned with how we can reliably know about the external world, a branch of study known as epistemology. The very notion that philosophical metaphysics can tell us anything worthwhile has been contested by philosophers but modern physics raises some fascinating questions that seem to indicate that the universe is anything but what we commonly assume it to be. This course will consider some of these metaphysical issues and what we can reliably know. It will definitely not provide answers but will raise some intriguing questions and useful ways in which these questions can be examined.

Level of ability: No previous philosophical knowledge is necessary but a willingness to engage in abstract concepts will be essential. Two reference works will be used on this course. Bertrand Russell's *The Problems of Philosophy* and George Stuart Fullerton's *Introduction to Philosophy*. It is not necessary that attendees read these books but they are both available free to download on the internet.

Teaching style: Each session will start with a short lecture to set the context and raise questions and then these issues will be examined in discussion with the class.

RECORDER ENSEMBLE**Tutor: Ursula Steiger**

If you are a recorder player and would like to make music with others you will enjoy this course. We shall be playing pieces from the whole recorder repertoire, some baroque and some modern. **This course is not for complete beginners. Sight-reading skills and some playing experience would help you to get the most out of the course.** However, enthusiasm and a willingness to meet a challenge are also important and there will be an opportunity for you to practise in a group with others whose playing is of a similar standard.

The days will be a mixture of 'jam sessions' and learning some pieces in depth with a look at the theory related to the music. Above all, we aim to have fun and enjoy the company of other musicians and, you never know, we might try something completely new!

Level of ability: You need to be able to play a simple tune on your chosen recorder. The better you are at sight-reading and playing in different keys the easier it will be for you, but we will provide additional help for those who need it.

Teaching style: This will be a mixture of coaching players to achieve a good tone, of learning a number of pieces for playing in the ensemble and of helping participants to gain confidence in themselves and in their playing. Above all, the atmosphere will be non-threatening and inclusive and we aim to have fun!

See additional notes on page 4.

**COSTS FOR COMPLETE SUMMER SCHOOL
INCLUDING A WELCOME DRINKS RECEPTION ON THE FIRST DAY**

Full board residential delegate in en-suite accommodation Non-residential day delegate including lunches	£285.00 per person £107.00 per person
DEPOSIT £75.00 per person	

Additional notes:

- Details of any preliminary reading/book lists, materials required will be sent when available.
- **Canal History.** It is more practical to use participants' cars for the half day visit to the local sites. The car sharing arrangements will be organised by the tutor at the school.
- **Current Affairs.** Tutor is Tim Bornett, telephone 01953 860388 or email timbornett@btinternet.com
- **Drama through the Ages.** Selection of plays: Antigone; Macbeth; A Doll's House; The Importance of Being Earnest; Three Sisters; Look Back in Anger; The Birthday Party; Abigail's Party; Our Country's Good.
Please contact the tutor if you have any queries, Linda Shannon, email l.shannon082@btopenworld.com
- **France.** If you have any queries about the level of ability required, please contact the tutor, Louise Johnson, telephone 01491 572608 or email louisettejohnson@yahoo.co.uk
- **Recorder Ensemble.** If you have any queries about the level of ability required, please contact the tutor, Ursula Steiger, telephone 01227 71153 or email ursulae@btinternet.com
Students need to bring: A loose-leaf folder for music, notebook, pencil and music stand. Participants will be asked to purchase the music chosen; the cost will not exceed £10 per person and you will be notified of the amount before the school starts.

Please read the Booking Notes before completing the application form.

Contact National Office, NOT the University, if you have any questions about this summer school.

Application Form for Summer School at Harper Adams University, Telford
Monday 14th July to Thursday 17th July 2014

Title	Forename	Surname
U3A		Email
Address		
Telephone	Mobile	

I wish to apply for the course named: First Choice

Second Choice

Third Choice

Board Basis Full Board Day Only

Special Requirements – please tick as appropriate

- Disabled Room (these are limited)
- Ground Floor Room (please see Booking Notes, paragraph 4)
- NOT Ground Floor Room
- Vegetarian
- Other Dietary - please specify:

I would like a room near to...

Name	U3A	Course
------	-----	--------

NB. Efforts will be made to meet your request **providing** that your name is also cross-referenced on your friend's form but it cannot be guaranteed.

Next of Kin Details

Name	Relationship	Telephone
------	--------------	-----------

I have read the booking notes and enclose a deposit of £75.
I will forward the balance not later than 30th April 2014.

Signed	Dated
--------	-------



A National Event open to all U3A Members - Our 16th Annual Summer School

SUMMER SCHOOL AT THE ROYAL AGRICULTURAL UNIVERSITY, CIRENCESTER
Monday 18th August to Thursday 21st August 2014

Please book early

ARTS & ARCHITECTURE of the Arts & Crafts Movement in Britain
“The House Beautiful”

Tutor: Carol Burnett

The Arts and Crafts Movement was a short-lived although influential period of the late 19th and early 20th centuries. We will explore the political and social climate which led pioneers such as William Morris, John Ruskin and the Pre-Raphaelite Brotherhood to reject Victorian mass production in favour of hand crafted arts and the vernacular architecture of bygone times. We will learn about the Movement’s key architects and artisans and explore the main features required for a ‘House Beautiful’. Armed with the theory we will visit an arts and crafts property in the vicinity. **See additional notes page 4.**

Level of Ability: No prior knowledge is necessary, just an enquiring mind and an interest in the arts and crafts movement.

Teaching style: I encourage group participation and the sharing of knowledge and ideas. I will use Powerpoint to introduce and illustrate the theory and provide the information needed for the practical tasks to be undertaken at our visit. A preparatory reading list will be supplied.

DIGITAL PHOTOGRAPHY
Artistic re-interpretation

Tutor: John Battison

The possibilities to be found in Photoshop are boundless. The objective is for each of us to produce pictures from photographs which can be considered an artistic endeavour, reflecting our varied interests and aspirations.

The sessions will be similar to the successful 2013 course - new and previous students welcome - they will aim to introduce the techniques of combining images, together with the subsequent manipulation, in a wide variety of ways, to gradually convert the overall image to what might be considered artistic. Attention will be given to the advanced use of Resolution, Adjustments, Tools, Layers, Filters and so on. There will also be discussion about the essentials of composition, or what makes a picture look interesting. Students may, if they wish, bring images they have already taken.

Level of ability: Students must be competent computer users and have a working knowledge of Photoshop or Elements. Students must bring their own laptop with Photoshop or Elements installed – a mouse or tablet is essential as the touch pad is not sensitive enough; please don’t forget your charger/mains lead.

See additional notes page 4.

Teaching style: Various functions will be demonstrated to be followed by the use of these techniques by students on their own computers.

DRAMA: Power and Cruelty

Tutor: Rosamund Hall

When James (1 and VI) succeeded Elizabeth 1 in 1603, the theatre darkened. Violence, horror, incest and cruelty drove many of the plots. Shakespeare wrote his great tragedies – Othello, King Lear and Macbeth – and John Webster powerful revenge plays. I propose to study and act out scenes from these. They will be difficult. A diet of unrelenting horror would be indigestible and we will follow all this with a look at how 20th century writers were influenced by their and our world events.

Level of ability: Come prepared to both act and argue with enthusiasm. You will be asked to bring some scripts – about three plays. Modern excerpts will be provided. I will enclose, with the reading list, some speeches to be worked on in advance (optional but hoped for).

Teaching style: A short talk before each session, followed by small group work. Some mime and improvisation will be encouraged.

Supported by The Educational Foundation for Lifelong Learning

GARDENING**“How does your Garden Grow”?****Tutor: Anthea Lock**

We will look at making gardening even more of a pleasure (or less of a chore!) whatever the size or situation of your plot – from allotment to patio. We will explore planting for all-year round interest and colour; consider the more unusual varieties of flower and vegetable plants that are easy and fun to grow, propagate and care for and we will discuss vegetables suitable for growing in containers and small plots.

There will be a half day visit to The Botanic Nursery and Gardens at Atworth, near Melksham for a short talk and stroll through the display gardens to look at some of the unusual plants grown on site.

See additional notes page 4.

Level of ability: Suitable for anyone wishing to improve or alter their garden, also those wishing to experiment growing different plants that you might not have previously considered.

Teaching style: Seminars with plenty of time for discussion and participation including a Question Time session. You will be asked to send your questions in ahead of the summer school so that duplicates can be avoided and the most relevant to the course chosen.

LITERATURE**Women’s Voices of World War 1****Tutor: Dr. Yvonne Oram**

Whilst their writing has not always been brought to the fore in the 100 years since the start of the First World War, many women recorded their experiences during that time of change and danger. This course looks at some of their writing including prose, poetry, letters and diaries from all sides of the conflict. We will explore the ways in which the war changed women’s lives and expectations. Texts discussed will include *Scars Upon My Heart: Women’s Poetry and Verse of the First World War*, ed. Catherine Reilly and *The Virago Book of Women and the Great War*, ed. Joyce Marlow.

Level of ability: Open to all who enjoy reading widely and are happy to share and discuss ideas. Students should bring copies of the two books mentioned above to the school. Photocopied extracts for discussion will be available at the school. It is unlikely that there will be a shortage of books about the War for background reading!

Teaching style: Discussion in large and small groups.

MUSIC**Making Friends with the Great Composers****Tutor: Jack Wood**

This new course will take a selection of classical composers – some of the really great ones – and will examine them in some depth: their lives, times and music. This is not an academic or technical course – there will be no delving into the depths of the ‘diminished seventh’ or ‘chromatic chords’! It’s about enhancing your interest in classical music and so increasing your enjoyment of it. If you know a little about the great composers, and want to know more, then this course is for you. You will hear plentiful examples of their works: about 60% of the time is filled with their music.

Level of ability: This course is for enthusiasts, not experts.

Teaching style: Lecture-style with time for questions, comments and discussion.

POETRY**The Transforming Language of Poetry****Tutor: Mary MacGregor**

The course will explore how and why poetry works on us in a way that is different from prose. We shall look at the use of everyday language and figurative language in poetry from Shakespeare, Milton, the Wordsworths (Dorothy and William), Hardy, Emily Dickinson to T.S. Eliot and to living poets practising their art today. We shall explore the connection between a poem and its form and how rhyme, non-rhyme and rhythm are used.

Level of ability: An ability to respond to poetry. Students are encouraged to bring their favourite poems, including CDs of poems that have been set to music. There will be photocopies of poems provided.

Teaching style: Discussion of poems in small groups in the first instance and sharing of discussions in larger groups.

SCIENCE**Light and Sound In Nature****Tutor: John Naylor**

The course is for people who are curious about, puzzled by, or just downright ignorant of the many arresting sights and sounds that one comes across in course of daily life. You will learn about phenomena such as rainbows, mirages, colours of the sky, echoes, singing sands and the sundry sounds of wind and water, the circumstances in which you are likely to encounter them, and how to improve your chances of doing so. The aim is to broaden your knowledge of natural phenomena and improve your powers of observation.

The course will appeal to anyone who finds the natural world fascinating and inspiring, ranging from those who like to keep an eye on the weather or on the night sky to naturalists, photographers and rambles.

Level of ability: The course involves some elementary science, but prospective students need not have a background in science because the handful of scientific concepts necessary to understand these phenomena will be explained as and when necessary. The key requirement is an interest in natural phenomena in the open air.

See additional notes page 4.

Teaching style: Illustrated lectures, demonstrations, discussions and simple, hands-on experiments (some of which will take place outdoors).

SINGING FOR PLEASURE**Tutor: Ursula Steiger**

As in previous years we will be singing a variety of music, ranging from classical pieces and popular tunes to spirituals and folks songs from different traditions and in different languages. What we will sing will in part depend on the balance of women's and men

's voices but the aim is to provide music for all tastes and moods. We shall also provide two sessions for those who wish to tackle some more demanding harmonies and those who enjoy singing from an easier repertoire. The emphasis will be on enjoyment and the course will be led in a light-hearted and inclusive manner. It is assumed that members will want to engage in learning and will be prepared to tackle a few challenges.

Level of ability: Those who can read music or at least recognise notes going up or down a scale will find this course easier than those who can't. However, singing is about opening hearts and minds to music and if you are willing to try and learn at a fairly fast pace you will be very welcome.

Teaching style: There will be 'jam' sessions in unison or harmony, allowing the music to invigorate us, lift our spirits and make us smile. We will also spend time learning one or two pieces in depth and with harmonies wherever possible. We shall also look at some theory in relation to the music we sing and, of course, we shall have daily 'warm-up' sessions. **See Additional Notes on page 4**

**COSTS FOR COMPLETE SUMMER SCHOOL
INCLUDING A WELCOME DRINKS RECEPTION ON THE FIRST DAY FOR ALL DELEGATES**

Full board residential delegate in en-suite accommodation	£285.00 per person
Non-residential day delegate including lunches	£107.00 per person

DEPOSIT £75.00 per person

Additional notes

- Details of any preliminary reading/book lists, materials required will be sent when available.
- Coach visits/entry fees (**Art & Architecture, Gardening** groups) there will be an additional charge of approximately £10-£17 per person. You will be notified how much to bring before the school starts and payment is made to U3A organisers on registration at the school.
- **Digital photography.** If you wish to contact the tutor about this course, the details are:
John Battison, telephone 01803 690592 or email john.battison@googlemail.com
- **Science.** Further information, including a detailed description of the aims and contents of the course, together with a list of suggested preliminary reading (print & web), is available from the tutor:
John Naylor, telephone 020 8946 7523 or email jcnaylor@blueyonder.co.uk
If you own a camera, binoculars or an iPad, bring them along.
- **Singing for Pleasure.** If you wish to contact the tutor about the level of ability for this course, the details are: Ursula Steiger, telephone 01227 711536 or email ursulae@btinternet.com
The cost for music will not exceed £10 per student and you will be notified of the amount before the School starts. Members will need to bring a folder for their music, pencil, erasers and notebook. You may like to bring a percussion instrument if you have one.

Please read the Booking Notes before completing the application form.

Contact National Office, NOT the University, if you have any questions about this summer school.

Application Form for Summer School at The Royal Agricultural University, Cirencester
Monday 18th August to Thursday 21st August 2014

Title	Forename	Surname
U3A		Email
Address		
Telephone	Mobile	

I wish to apply for the course named: First Choice

Second Choice

Third Choice

Board Basis Full Board Day Only

Special Requirements – please tick as appropriate

- Shared Room – Double / Twin (delete as applicable, see Booking Notes, paragraph 3), sharing with :
 Name _____ Course _____
- Disabled Room (these are limited)
- Ground Floor Room (please see Booking Notes, paragraph 4)
- NOT Ground Floor Room
- Vegetarian
- Other Dietary - please specify:

I would like a room near to...

Name	U3A	Course
------	-----	--------

NB. Efforts will be made to meet your request **providing** that your name is also cross-referenced on your friend's form but it cannot be guaranteed.

Next of Kin Details

Name	Relationship	Telephone
------	--------------	-----------

I have read the booking notes and enclose a deposit of £75.
I will forward the balance not later than 30th April 2014.

Signed	Dated
--------	-------

Booking notes - U3A Summer Schools 2014

Harper Adams University, Telford
Royal Agricultural University, Cirencester

Monday 14th to Thursday 17th July 2014
Monday 18th to Thursday 21st August 2014

1. One form to be completed by each applicant – married couples please complete one form per person. When you put your first name, please ensure that it is the one you wish to have on your badge.
2. **Booking courses:** Only put a 2nd or 3rd course if you are prepared to do it as you will be assigned your 2nd/3rd choice if your other choices are full. You can be put on a waiting list for your 1st subject if you do not put any alternative courses. You **cannot** mix courses. Some courses may have to be cancelled if there are insufficient numbers.
3. **Accommodation:** Single student bedrooms with en-suite facilities arranged on 2/3 floors in villas a short walk from the tutorial rooms. Towels and complimentary tea/coffee facilities are provided. There are some double & twin bedded rooms at Cirencester, allocated on a “first-come first-served basis”.
4. **Ground floor rooms, lifts, mobility:** see box below.
5. **Travel:** The Universities are in rural locations & public transport is infrequent. Harper Adams is a 15 minute taxi ride from Telford station and Stafford mainline station is 40 minutes from the university. Courtesy shuttle buses meet delegates at Stafford station. The station for Cirencester is Kemble which is a short taxi drive (4 miles) from the university.
6. **Registration** on Monday (approximately 2.30-4.30pm). The Schools start after registration and close after lunch on Thursday.
7. **Extra accommodation** for the night before and after each School is available at both Harper Adams and Cirencester, for £41 pp per night bed & breakfast. It can be booked up to six weeks before school starts.
8. **Payment terms:** Cheques are payable to ‘The Third Age Trust’. Please write ‘Harper Adams’ or ‘RAU’ and the name of your course on the reverse of all cheques. £75 deposit to be sent with application form and balance paid by 30th April 2014. After this date we cannot refund deposits.
9. Any other refunds after 30/04/14 will be made at The Third Age Trust’s discretion and we regret we cannot make refunds for cancellation (or non-attendance) within four weeks of the Summer School’s starting date. **We strongly recommend that you consider taking out holiday insurance.**

COSTS FOR COMPLETE SCHOOL including welcome reception on first day

Full board residential delegate in en-suite accommodation:	£285.00 per person
Non-residential day delegate including lunches, excluding dinners:	£107.00 per person
Deposit	£75.00 per person

IMPORTANT NOTES

Ground floor rooms are limited and must be pre-booked. The ability to manage stairs is essential for all those who have not booked a ground floor room.

Lifts: No lifts in accommodation villas at either university. Lifts in teaching areas at both sites.

Mobility: Campuses are flat. There is several minutes walk between buildings at both sites. Summer Schools are open to all but members must be able to participate independently and take full responsibility for themselves. If you need further information before applying please contact National Office and we can advise you.